

INTERNATIONAL LAW SOCIETY BY-LAWS

CHAPTER MEETINGS

I. Attendance

A. Officers

Attendance for all officers is mandatory at all meetings. Exceptions will be considered on an individual basis if prior notice is given to the Chapter President or an advisor. Meetings missed without approval will result in the following penalty:

1. One unexcused absence will result in a verbal reprimand;
2. Two unexcused absences will result in a written warning of pending expulsion;
3. Three unexcused absences will result in removal from office.

In case of emergency, the chapter president or an advisor must be contacted within 24 hours of the meeting to be considered an excused absence.

II. Rules of Order

A. Agendas

For every regularly scheduled meeting, the Chapter President shall submit an agenda for review of the executive board and the advisors.

B. Procedures

1. From call to order to adjournment, parliamentary procedures will be followed by all present;
2. All statements, motions and discussions that do not adhere to proper procedure will not be considered by the body;
3. Failure to comply with the above procedure will result in a warning. Further infractions will result in removal by a simple majority vote.

C. Minutes

Minutes shall be taken by the Secretary at every regularly scheduled general membership and executive council meeting. Minutes of each meeting must be submitted at the next regularly scheduled meeting for approval by the body.

III. Duties of Committee Chairpersons

1. Work with the Vice-President to achieve the goals of the committee;
2. Delegate appropriate duties to committee members;

3. Maintain membership participation records of all committee activity meetings, and submit committee reports to the Vice-President;
4. All officer-chaired committees must follow the above guidelines.

VI. Dues

- A. Dues are set by the Executive Board;
- B. Current membership must be paid for during the academic year within which such dues are to be applied.

VII. Travel Priority System

- A. Conventions and Seminars:
 - a. Officers
 - b. Committee members
 - c. General membership

VIII. Attendance at Conventions and Seminars

All officers, general members and alumni members are required to attend all general assemblies, workshops, and or any meetings at a convention or seminar, when the International Law Society is paying for their registration fees.

IX. Good Standing

A full member in good standing is one who maintains the payments of their dues. Any member not in good standing will be dropped from the active membership list.

X. Revisions

Revisions to the by-laws must be passed by a 2/3 majority vote of voting members in attendance.