

**I.C.C.**  
**UNIVERSITY OF MIAMI LAW SCHOOL**  
**INTER-CLUB COUNCIL**  
**BYLAWS**  
**LAST UPDATED: 3/2/11**

**Section I: Purpose**

A. The purpose of this act is to facilitate greater student involvement and participation in the policies and decisions of the University of Miami School of Law, through increased participation and cooperation in the Inter-Club Council.

*(Adopted by the ICC on 2/26/96)*

B. This act shall be herein after referred to as the ICC Act.

*(Adopted by the ICC on 2/26/96)*

**Section II: Membership**

A. The ICC shall be comprised of one member of every group that exists at the University of Miami School of Law. Each ICC Representative shall have one vote. No ICC Representative can represent or vote for more than one organization. *(Modified by the ICC on 9/10/01)*

B. The SBA Secretary shall be the President of the ICC. *(Adopted by the ICC on 2/26/96)*

C. The SBA Secretary shall also be the ex-officio presiding member of the ICC. *(Adopted by the ICC on 2/26/96)*

D. The ICC shall elect its own Chancellor who shall serve as the organization's secretary. The ICC Chancellor shall record the minutes of every meeting of the ICC and distribute them to ICC members. *(Modified by the ICC on 9/10/01)*

E. Twenty ICC Representatives shall constitute a quorum. A simple majority vote of those ICC Representatives who are present is required to enact all bills and motions into law.

*(Adopted by the ICC on 9/10/01)*

### **Section III: Meetings**

A. The ICC shall meet once a month on the campus of the University of Miami School of Law. *(Adopted by the ICC on 2/26/96)*

B. Every Group shall have one equal vote in all ICC matters. *(Adopted by the ICC on 2/26/96)*

C. There should be one member of every Group present at every ICC meeting. *(Adopted by the ICC on 2/26/96)*

D. The President of every Group shall automatically be the official voting member on the ICC, however, they may send another representative. *(Adopted by the ICC on 2/26/96)*

E. ICC meetings are open to all University of Miami Law students and faculty. *(Adopted by the ICC on 2/26/96)*

F. The date, time, and meeting place for all ICC meetings shall be posted to the ICC mailing list at least five days in advance of the meeting or adequate notification shall be furnished by the ICC Chair through appropriate medium. *(Adopted by the ICC on 2/26/96)*

G. Emergency meetings may be called without the necessary five day notice. In the event of an emergency meeting, no penalty will be imposed if a Group's representative is absent, however every ICC member shall make a good faith effort to attend the emergency meeting.

## **Section IV: Room Reservations**

A. Any Group that wishes to reserve a room at the University of Miami School of Law must have one student member trained on the “master calendar” so that rooms, facilities requests, and catering requests may be accommodated. *(Adopted by ICC Spring 02)*

B. No more than 6 organizations shall be allowed to hold meetings during the lunch break period. Preferably:

1. 3 organizations may meet during the 12:30- 1:15pm portion of the lunch break.

2. 3 organizations may meet during the 1:15 - 2:00pm portion of the lunch break.

3. As a courtesy to the other Groups, any Group holding an event outside the law school shall notify the other Groups of the place and time of said event via the SBA Secretary and the other Groups will, within reason, try to accommodate the organization by not having other events on the same time. *(Adopted by the ICC on 2/26/96)*

C. The SBA Secretary may waive any provisions of this section at his/her discretion. *(Adopted by the ICC on 2/26/96)*

H. The meeting of the ICC shall be adjourned prior to the meeting of the next class. The room shall be cleaned before the ICC adjourns. *(Adopted by the ICC on 2/26/96)*

## **Section V: Global E-mail Policy**

**A. Definition of Terms** *(Adopted by the ICC on 9/10/01)*

**1 Global E-mail:** A global email will be defined as any email, or series of emails working in conjunction with one another, which possess a common substantive message, that is forwarded to the University of Miami's School of law server based email community, in a quantity which is outlined below.

**2 Author of an E-mail:** Shall be defined as any person, organization, or persons and organizations, working in conjunction with one another, whom forward an email to the law school's server based email community.

**3 Hearsay Events Calendar:** Is a collection of events sent out by the SBA Secretary before every Monday of a given week (Excluding holidays)

**4 Emergency:** Any situation which is of the highest urgent nature, and the normal procedures would be inappropriate or cause an undue burden on an individual or organization. The SBA President shall have the sole discretion to invoke his/her "executive privilege" in determining what constitutes an emergency situation. All presidential declarations of emergency must be in written or type form to be official and must be signed by the SBA President.

**B. Purpose of Section** *(Adopted by the ICC on 9/10/01):*

This section applies to any individual, organization, or other such entity, sending email to the University of Miami School of Law's server based community.

**C. Authority to send Global Emails**

1. The authority to distribute global emails vests in the SBA Secretary/ICC President or SBA President. The SBA President/ICC President shall have the primary authority to

determine the manner and the appearance of how the global e-mails are sent and distributed to the campus. Should the SBA President/ICC President choose not to exercise this authority, then the determination of the manner and appearance of how the global e-mails are sent and distributed to the campus becomes the sole duty of the SBA Secretary/ICC Chairman. Others, at the discretion of the SBA President/ICC President, who are authorized to distribute emails include, but are not limited to:

- (a) Select Deans, and Administrators.
- (b) Dean's Cup Chair's (as per the SBA President's Request)

#### **D. Limitations on Sending E-mails**

1. The amount of emails which a particular author can directly send to the University of Miami School of Law server based system, cannot be cannot exceed 150 recipients. *(Adopted by the ICC on 9/10/01)*
2. In the event that an organization's member list exceeds the above referenced amount, that organization may be exempted from the rule by filing a request for an exemption to the Secretary of the Student Bar Association. *(Adopted by the ICC on 9/10/01)*
3. All e-mails, which are created for global distribution must be sent to the SBA Secretary at SBA\_secretary@students.law.miami.edu). E-mails which are sent to the secretary's personal e-mail addresses will not be considered official and will not be distributed. *(Modified by the ICC President 3/02)*
4. The e-mails of the online edition of the official newspaper of the University of Miami School of Law can not be unilaterally

blocked. For a blockade to legitimately be imposed, a two-thirds vote of the total membership of the Inter-Club Council shall be required. The I.C.C. President shall have the authority to unilaterally lift an e-mail blockade, if it is imposed. Should the I.C.C. President deny lifting the blockade, a simple majority of I.C.C. members present and voting shall be required to override the I.C.C. President's denial and lift the blockade. *(Adopted by the ICC on 3/17/03)*

**E. Criteria Which Must Be Met in Order for Global & Event Update Emails to be Forwarded to the Email Community** *(Adopted by the ICC on 9/10/01):*

- 1 In order for an organization to obtain clearance for global & Event Update distribution, the following criteria must be met:
  - a. The e-mail message must contain a substantive base common to the entire law school community. No e-mails regarding "congratulations" of new officers, contest winners, etc. will be distributed.
  - b. All e-mails for global & Event Update distribution must be received no later than 48hrs prior to the date of the organization's event. If the e-mail is received after 48 hours, the message MAY NOT BE SENT, unless it is deemed as an emergency as set forth in Section VI (A ) (5) of the ICC Bylaws.
  - c. Organizations are entitled to two multi-purpose e-mails per semester. The organizations, in using their multipurpose e-mails, must adhere to the limitations and criteria set forth in these bylaws.
  - d. If an organization wishes to use one or both of their multi-purpose e-mails for soliciting new members, then they must do so only during the first month of the fall and spring semesters.

e. In the event an organization forms during the school year, the SBA Secretary shall have the authority to waive Section VI (E)(1)(c).

**F. Fines** *(Adopted by the ICC on 9/10/01)*

1. In the event an organization, or series of organizations, working in conjunction with one another, is found in violation of these bylaws, the following fines will be imposed:

a. First Violation: public warning via ICC listserve.

b. Second Violation: \$25 fine.

c. Every other Violation: \$75 fine, and a loss of global email.

1. The authority to levy fines vests in the Secretary of the SBA as President of the ICC, and with the SBA President.

2. Notice of fines must be presented in writing, as well as via email to the violator of the above policy. A copy of said fine must also be forwarded to the Dean of Students Office.

3. An organization wishing to file an appeal to a proposed fine must do so in writing, within ten days of receiving notice of the fine. The appeal will be heard by the Supreme Court of the SBA.

4. Any levying of fines will toll until the Supreme Court issues its opinion.

**Section VI: Banners**

A. Banners may only be tied onto the first overhang in front of the recruitment office (the 2nd floor balcony). *(Adopted by the ICC on 9/10/01)*

B. Banners are hung on a first come, first serve basis. *(Adopted by the ICC on 9/10/01)*

C. No banner may exceed 6 feet in length and no banner can hang below the bottom of the overhang. Width shall not exceed 6

feet. *(Adopted by the ICC on 9/10/01)*

D. Event banners may only hang for a two-week period prior to the event; banners commemorating a month of remembrance may hang for one week prior to the month and may remain for the duration of that month. *(Adopted by the ICC on 9/10/01)*

E. The SBA Secretary reserves right to remove or request editing of content of any banners. *(Adopted by the ICC on 9/10/01)*

### **Section VII: Bulletin Boards**

A. Bulletin boards in stairwells and at bottom of stairwells called “campus life” are reserved exclusively for recognized ICC member groups and SBA Committees or by special permission of SBA Secretary. *(Adopted by the ICC on 9/10/01)*

B. Postings may not exceed 8.5 x 11" size paper without consent of SBA Secretary. *(Adopted by the ICC on 9/10/01)*

C. ICC members restricted to only one posting per event per bulletin board. Exception: an event sponsored by two or more organizations may have a maximum of two postings per board if space allows. *(Adopted by the ICC on 9/10/01)*

D. Postings may be placed on the board no earlier than two weeks prior to event, unless the SBA Secretary exercises his discretion to waive this provision. *(Adopted by the ICC on 9/10/01)*

E. Postings must be removed by organization by 5:00 pm on the second school day following the event (e.g., a posting for a Sunday event must be removed by 5:00 pm on the following Tuesday). *(Adopted by the ICC on 9/10/01)*



F. No posting may cover the substance of another organization's postings.

G. No posting may be posted on classroom doors, glass windows, or painted surfaces at any time. *(On 9/10/01 ICC adopted exception to Section VII(g) which allowed student organizations to post flyers on classroom doors during the time of the event. This exception was overruled by the Dean's Office on 9/13/01, on the basis that the exception violated university policy.)*

I. The SBA Secretary will provide space ie a board for non-ICC postings called “community postings”(for classified ads, etc.). *(Adopted by the ICC on 9/10/01)*

### **Section VIII. Chalk and Dry-Erase Boards**

A. Must confine announcements to as small space as possible while still remaining legible. *(Adopted by the ICC on 9/10/01)*

B. May only post within four days of an event. *(Adopted by the ICC on 9/10/01)*

C. Only one message per event per classroom. *(Adopted by the ICC on 9/10/01)*

D. Must erase within 24 hours of event. *(Adopted by the ICC on 9/10/01)*

*Penalties (Adopted by the ICC on 9/10/01)*

1. All penalties are at the discretion of the SBA Secretary, but should follow the guidelines below unless the infraction merits specific treatment these penalties will be in conjunction with the “fines” section above.
2. 1st infraction of school year - warning issued by SBA Secretary.

3. 2nd infraction - publicly announced warning at next ICC meeting.

4. 3rd infraction - loss of all posting ability (including global emails) for one month.

5. 4th infraction - Mandatory meeting between organization president with Dean Lennon and SBA Secretary.

Additional infractions (5 or more) may incur penalties to be assigned at the discretion of the SBA Secretary.