CONSTITUTION OF CARDOZO LEGAL SOCIETY

Article I - Name

Section 1: The name of this organization shall be Cardozo Legal Society (also known as Cardozo Jewish Legal Society).

Article II - Purpose

Section 1: The purpose of this organization shall be to engage in various social and educational activities to promote and enhance the student life and professional development of Jewish law students.

Article III - Affiliations

Section 1: This organization is not affiliated with any other organization.

Article IV - Membership

Section 1: The membership of this organization shall consist of all enrolled Miami Law students who wish to become members.

Section 2: This organization and its members shall not discriminate against any individuals for reasons of race, religion, color, sex, age, disability, sexual orientation, gender identity/expression, veteran status, or national origin.

Article V - Officers

Section 1: The officers of the organization shall consist of the following:

A. President
B. Vice President
C. Secretary
D. Social Chair
E. 1L Liaison
Section 2: All officers must be eligible members of the organization.

Section 3: The term of each office shall run from April 1 to May 31 and last for one year. If the organization does not elect officers prior to April 1, the organization will become inactive in accordance with the rules of the University of Miami School of Law. The process for electing officers and filling vacancies shall be in accordance with the Bylaws.

President

Section 4: The President shall preside at all meetings of the society, call all general and executive board meetings, appoint all standing committees and such special committees as are authorized from time to time by the Executive Board, and address day-to-day management issues of the Society. The President shall be responsible for managing the administration, finances, and programming of the society. The President shall be responsible for representing the society at Inter-Club Council meetings and to the law school at large. The President may appoint up to two (2) assistants to provide assistance and consultation. In the event that an individual board member fails to perform the required obligations of his office, the President may, with the approval of the Vice President, remove said officer and appoint another member to fulfill the rest of that Officer’s term. The new appointment must be approved by a majority of the voting executive board members. If the President fails to fulfill his duties, he may only be removed by a full majority (100%) of the remaining voting board members.

Vice President

Section 5: In the absence of the President, the Vice President shall run the duties of that office. The Vice President shall be responsible for reserving the location of general and executive board meetings. The Vice President shall be responsible for securing venues for society events and for executing funding requests for such events. The Vice President shall be responsible for helping to carry out the goals, programming, and objectives of the President.
Secretary

**Section 6:** The Secretary shall be responsible for sending out all communications to the society at large, for managing the society’s e-mail address, and for ensuring that the society’s event descriptions are placed in the SBA’s Hearsay E-mail each week. The Secretary shall also be responsible for taking the minutes of all executive board meetings and for distributing those minutes to the rest of the executive board after the conclusion of each meeting.

Social Chair

**Section 7:** The Social Chair shall be responsible for the publicity and promotions of the society on campus. It will be the responsibility of the Social Chair to recruit new members, to manage the society’s social media outlets, and to direct the advertising efforts of society events.

1L Liaison

**Section 8:** The 1L Liaison shall be responsible for representing the 1L class at Board meetings and for recruiting other first year students to attend society events and general meetings.

**Article VI - Nominations, Elections, and Terms**

**Section 1:** Elections shall be held by the end of the school year for the positions of President, Vice President, Secretary, and Social Chair. Elections do not constitute immediate revocation of authority to any officers. Officer terms shall run to the conclusion of classes for the school year. Newly selected officers will be designated as “Incoming . . . President, Vice President, Secretary, and Social Chair. Terms for officers will run one full year from the conclusion of classes in year one (1) to the conclusion of classes in year two (2).

**Section 2:** Voting must take place with no less than a Quorum present. A Quorum shall be defined as thirty percent (30%) of the membership in good standing present or thirty members whichever is less.
Section 3: Officers must receive no less than a majority of votes from the voting members present at the special election meeting. Voting shall be by secret ballot with all votes kept confidential. Nominations must be given in open proceedings. The President shall conduct the elections. The President will determine the order of procedure including speeches of candidates and nominations.

Section 4: The 1L Liaison shall be selected within the first month of each new academic year. At the first general meeting of each academic year, the President shall announce to the incoming 1L class the availability of the 1L Liaison position. It is up to the discretion of the Executive Board how to conduct the selection process. Each member of the Executive Board must approve the 1L Liaison selection. If a consensus cannot be reached, it is up to the discretion of the President to appoint the 1L Liaison.

Section 5: In the event that there are an overwhelming number of students seeking to run for Executive Board positions, the President may, with the unanimous approval of the outgoing Executive Board, create an additional Executive Board position for the next academic year. That position will only last for the duration of that next academic year.

Article VII - Board Meetings

Section 1: The President shall organize no less than one (1) Executive Board meeting each month during the school year. Board communications via e-mail may suffice depending on the society’s activity in any given month. Failure to organize such meetings or communications will be evidence of a failure to uphold the by-laws stated in this article. The meeting shall be informative and organizational in nature. Mandatory attendance of all board members will be required, unless just cause for excusal exists.

Article VIII - Amendments

Section 1: This constitution may be amended by a majority approval of the Executive Board.