

Sample Bank Letter
ON BANK LETTERHEAD

Date

Carmen Perez-Llorca
Director
International Graduate Law Programs
University of Miami School of Law
P.O. Box 248087
Coral Gables, Florida 33124
VIA FAX: (305) 284-5497

Re: Jane Doe

Dear Director Perez-Llorca:

Jane Doe is a valued client of Bank since (Date). She has requested this reference letter for the purposes of the visa application of Justin Doe, an applicant to your program. She has maintained her account in a satisfactory manner with the Bank throughout this time. Based upon our banking relationship, we are confident that she will have the funds available to cover the tuition and related expenses of the University of Miami School of Law in an amount estimated to be \$75,070.

Sincerely,

John Roe
Bank Officer